With Screenshots

### 1. From the homescreen tap "Settings"



# 2. In "Settings" scroll down and tap "Mail, Contacts, Calendars"



### 3. Tap "Add Account"

●●○○ Verizon 🖘 11:51 AM	77%		
Settings Mail, Contacts, Calendars			
ACCOUNTS			
iCloud	>		
Find My IPhone			
Add Account	$\rightarrow$		
Fetch New Data	Push >		
MAIL			
Preview	2 Lines >		
Show To/Cc Label	$\bigcirc$		
Swipe Options	>		
Flag Style	Color >		
Ask Before Deleting	()		

### 4. Tap "Other" provider



### 5.Tap "Add Mail Account"



# 6. Type your name, email address, password and account description in the boxes below and tap "Next"



# 7a. Select IMAP or POP (IMAP will sync your mailbox across multiple devices and POP will not), the rest of section 1 will already be filled out.

\*IMAP is recommended but either will work\*

•••••• Verizon 🗢 11:58 AM 🐵 77% 🔳		
Cancel New Account Next		
ІМАР РОР		
Name Your Name		
Email youremail@btes.tv		
Description Nickname Here		
qwertyuiop		
asdfghjkl		
☆ z x c v b n m <		
123 😄 🖉 space return		

### 7b. Scroll down to Incoming Mail Server.

1. Host Name will be mail.btes.tv 2. User Name will be the first part your email address (not including @btes.tv) 3. Password will be the password for your email account



### 7c. Scroll down to Outgoing Mail Server.

 Host Name will be mail.btes.tv
User Name will be the first part your email address (not including @btes.tv)
Password will be the password for your email account
Tap "Next"



### 7d. Screen will change to Verifying. When done blue checkmarks should appear to the right of all settings and next page will load automatically.

\*If Verifying fails be sure to double check all steps to this point and that all settings are correct, also make sure your device is connected to the internet and connection is working\*

●●○○○ Verizon 🗢	11:58 AM	77%	
Verifying			
Email	youremail@btes	s.tv	
Description	Nickname Here		
INCOMING MAI	L SERVER		
Host Name	mail.btes.tv		
User Name	youremail		
Password	••••		
OUTGOING MAIL SERVER			
Host Name	mail.btes.tv		
User Name	youremail		
Password	••••		

### 8. Last step, Mail will be turned on by default. Tap "Save". Next page will automatically load.

\*If you selected POP as account type in step 7a you will see POP here instead of IMAP\*



### You will be taken back out to the Mail, Contacts, Calendars screen from earlier. Whatever nickname you specified earlier will be seen here.

There are several email related options here if you scroll down. These are device specific settings, not BTES email settings. Please contact user manual or manufacturer for more information on these options.

●●○○○ Verizon 🗟 11:59 AM	77%		
Settings Mail, Contacts, Calendars			
ACCOUNTS			
iCloud Find My iPhone	>		
Nickname Here Mail	>		
Add Account	>		
Fetch New Data	Push >		
MAIL			
Preview	2 Lines >		
Show To/Cc Label	$\bigcirc$		
Swipe Options	>		
Flag Style	Color >		

Press the Home button on the device to get back to the Homescreen. Tap the "Mail" icon at the bottom to get to your email accounts.



### Your inbox should look similar to this. MDaemon is our mail server and you will have a welcome message the first time you log in.

\*You may receive automated emails from the mail server (MDaemon) from time to time such as when your mailbox is running out of storage\* We will never ask for your email and password or to update your personal information through email! If you have any doubt about the authenticity of the email always call Tech Support at 423-793-5555.

